



Our Vision | **A shining light in our**
RESPONSIBILITY | **community**
RESPECT
RESILIENCE | You are the light of the world. A city on
a hill cannot be hidden. - Matthew
5:14b

Bradford Academy Provider Access Policy

Approved by:	Board	Date: May 2026
Last reviewed on:	May 2026	
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Related Documents	Careers Policy , Safeguarding Policy & Complaints Policy	
Guidance		
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Introduction

This policy statement sets out Bradford Academy's arrangements for managing the access of education and training providers to students, for the purpose of informing them about approved education or training offers.

The policy complies with the Academy's statutory duties under:

- Section 42B of the Education Act 1997
- The Baker Clause (DfE, 2021)
- Provider Access Legislation (January 2023)

and has regard to the DfE statutory guidance: *Careers guidance and access for education and training providers* (updated May 2025).

Aims

This policy aims to:

- Ensure all students have access to high quality, impartial information about education and training pathways
- Support informed decision making at key transition points
- Ensure compliance with statutory provider access requirements
- Promote equality of opportunity for all students

Specifically, the policy sets out:

- Procedures for provider access requests
- Grounds for granting or refusing access
- Details of facilities and resources available to providers

Statutory Requirements

Under Provider Access Legislation, schools must ensure that education and training providers have access to all students in Years 8–13 to inform them about:

- Approved technical education qualifications
- Apprenticeships
- Post-16 and post-18 pathways

Bradford Academy ensures that students experience a minimum of four provider encounters, structured across the two key phases we cater for, as required by law.

Student Entitlement

All students in Years 7–11 are entitled to:

- Learn about technical education qualifications and apprenticeships, as part of a careers programme aligned to the Gatsby Benchmarks
- Hear from a range of local, regional and national providers, including FE colleges, training providers, employers and apprenticeship organisations
- Understand how to apply for academic, technical and vocational routes

Provider Encounters by Key Phase

Bradford Academy guarantees the following encounters:

- **First key phase (Years 8–9):**
 - Two mandatory encounters with approved providers including, an apprenticeship-based organisation and a Further Education establishment.
- **Second key phase (Years 10–11):**
 - Two mandatory encounters with approved providers, including a Higher Education establishment and a local training provider

Equality, Diversity and Inclusion

Bradford Academy is committed to ensuring equal access to provider encounters for all students, regardless of background or protected characteristics.

Specific consideration is given to students with SEND, students from disadvantaged backgrounds and students who are at risk of becoming NEET.

Reasonable adjustments will be made to ensure provider access activities are inclusive, accessible and supportive, aligning with our equality duties and Ofsted expectations on inclusion.

Management of Provider Access Requests

Providers wishing to request access should contact:

Samantha Taylor (Progressions Manager) using the following methods:

Telephone - 01274 256789

Email - s.taylor@bradfordacademy.co.uk

Requests should be made with sufficient notice and include details of:

- Intended audience/year group
- Content and learning outcomes
- Safeguarding and health & safety arrangements

All requests will be looked at on a case-by-case basis and access will be granted where the Academy is satisfied that

- The provider offers approved education or training pathways
- The session supports impartial careers guidance
- Safeguarding and health & safety requirements are met

Access may be refused if:

- Content is deemed unsafe, inappropriate or misleading
- Safeguarding requirements cannot be assured

Opportunities for access

A series of events, integrated into the school careers program, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please see the outline of programmed events we facilitate on the next page. Access will not be granted if: the Academy deems the activity / content it is not safe or appropriate. The provider must also adhere to the Academy's H&S requirements if they wish to work with our students. All provider access activities are delivered in line with the Academy's Safeguarding and Child Protection Policy and Keeping Children Safe in Education.

Providers must:

- Comply with safeguarding expectations
- Be supervised by school staff at all times unless agreed otherwise
- Follow all health and safety procedures



Every learner known, valued,
understood & guided.

Milestones and Learning Outcomes

Year 7

Learners will become accustomed to the careers programme at the Academy
They will be familiar with Unifrog and know how to get the most out of it
Learners will be able to show initiative and enterprise and how this can be applied in the workplace
Learners will value equality, diversity and inclusion, both in education and in the workplace

Year 8

Learners will be able to identify where there might not be equal opportunities in careers and how discrimination in the workplace can occur
Learners will begin to understand LMI and its importance to them and how it will affect future job roles and working patterns
Learners will have had access to a variety of different local employers and education providers and be able to put their questions to them regarding their future pathways

Year 9

Learners will make their choices for their KS4 options subjects
They will understand the future pathways these subjects can take them on to, through Level 3 courses, apprenticeships, then through FE and eventually employment
Learners will be able to recognise how subjects they are studying can be applied to a career through hearing from speakers from industry
They will begin to understand how the choices they make now can affect their future

Year 10

Learners will be able to gain their first real taste of the world of work through WEX.
They will be able to demonstrate they are making the most of the CEIAG provision by showing initiative and enterprise and engaging with the opportunities now available to them
Learners should have a wider knowledge of business and industry in the local area through the talks in assembly and the mini careers fair

Year 11

Learners will make their choices for Post 16 education.
They will show they can manage changes and transition and process their applications and interviews as they prepare for their next steps in education.
Learners will gain confidence and show resilience when they prepare for undertake the mock interviews and mock exams.
They will identify choices and opportunities and make decisions on which they feel will best fulfil their aspirations

Key Events and Experiences

Year 7

Introduction to CEIAG
Introduction to Unifrog
Assemblies incorporating future careers, life choices, attendance and examination success
PSE lessons covering British Values, equality, diversity and inclusion, teamwork, enterprise skills and aspirations.
Employer engagement through break and lunchtime mini career fairs

Year 8

Assemblies incorporating future careers, life choices, attendance and examination success
PSE lessons covering equal opportunities in careers, life choices and different types and patterns of work. Case studies on local businesses using LMI. Exploring discrimination in the workplace.
Employer engagement through break and lunchtime mini career fairs

Year 9

Assemblies incorporating Option choices for KS4, future careers, attendance & exam success
Taster days for GCSE subjects
Careers in the curriculum – employer talks in lesson
PSE lessons covering mental health during transitional periods such as going to University or college and the impact of money on your life and salaries.
Employer engagement through break & lunchtime mini career fairs

Year 10

Assemblies incorporating future careers, life choices, attendance and examination success
Work Experience is available to learners aged 14 and over – virtual opportunities are emailed and added to website
PSE lessons covering British Values, Equality, Diversity and Inclusion, teamwork, enterprise skills and aspirations.
Employer engagement through break and lunchtime mini career fairs
Visits to local businesses and apprenticeship fairs

Year 11

Assemblies incorporating Post 16 options, future careers, life choices, attendance and examination success
Career guidance – virtual opportunities are emailed and added to website
Covering application processes, employment, careers progression, CVs etc.
Employer engagement through break and lunchtime mini career fairs
Mock Interviews with local employers
Visits to colleges/apprenticeship providers

Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Parents and Carers

Bradford Academy recognises the importance of parents and carers in supporting post-16 decisions. Information about provider encounters and pathways is shared through direct communication, social media and the academy website

Complaints Procedure

Any complaints regarding provider access should be made in writing to the Headteacher and will be managed in line with the Academy's Complaints Policy.

Monitoring arrangements

The implementation of this policy is monitored by the Progressions Manager and evaluated through gathering, student feedback, provider feedback, destinations data and a review of the careers programme against the Gatsby benchmarks.

This policy is reviewed annually and approved by the Governing Board.