

25<sup>th</sup> June 2020

Dear Parent/ Carer,

**RE: RETURN TO SCHOOL FOR YEAR 12 LEVEL 3 LEARNERS**

Following the letter from Mrs. Hashmi last week about our plan and timeline for the wider opening of Bradford Academy we would like to provide you with some more detailed guidance about how things will look for Year 12 Level 3 learners.

There is a lot of detailed information that you need to know so we ask that you please read the information thoroughly and carefully. If you would like to read the government guidance for yourself, please use this link to do so:

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

**Organisation of learners:**

Government guidance outlines that learners should be taught in groups of no more than 15, and that these groups should stay together at all times. Your child will be placed in a group with other learners who are undertaking the same subjects as them, and where possible will have a member of staff with them who is a specialist in one of their subjects; the groups will be no larger than 7 learners.

Learners will have access to IT and printing facilities, and as well as being able to continue with their BTEC work set by staff, they will receive support on completing their UCAS applications for college or university entry, or to start planning their destination for when they complete their studies.

There will be no movement between groups, both staff and learners will not mix with anyone outside of their group. Learners will attend school for a session of 4 hours a week, on a specified day.

**Timings of the day:**

Learners in Year 12 will attend school from 10.00am until 2.00pm on their specified day.

Learners should arrive through the Teasdale street entrance and they will then be escorted to the Gareth Dawkins Building

Packed lunches will be delivered to learners in their classrooms so they can have lunch during their session.

### **Attendance:**

Once the Governing body and Leadership team have agreed a start date, which provisionally is Monday 6<sup>th</sup> July; your child will receive an email with their allocated day.

If your child is unable to attend their session at any time, please ensure this is reported to school at the earliest opportunity by contacting the Key Stage 5 Attendance Officer, Pervez Akhtar on email at [p.akhtar@bradfordacademy.co.uk](mailto:p.akhtar@bradfordacademy.co.uk) or phone 01274 256789.

### **Conduct:**

In line with the Government's guidance, Bradford Academy has had to enforce stricter rules to keep everyone safe. As a result of this, if your child does not follow the rules, our provision offer will be withdrawn and they will have to remain at home until a later date. This is in line with the revised behaviour policy.

### **Differences within School:**

- Upon entry from the Teasdale Street entrance, learners are to follow the yellow arrows, these are two metres apart in line with the social distancing guidance
- As learners enter into the Gareth Dawkins building they are to use the hygiene station to wash hands.
- Learners will be directed to a classroom in the building.
- Hazard tape indicates the teacher zone and also where learners sit
- Each learner will be provided with their own laptop.
- Learners do not have to wear school uniform, however clothing must be appropriate for an educational setting.
- Toilet facilities are available within the Gareth Dawkins building.
- There is a Covid-19 isolation unit for any learner displaying symptoms.
- There is a first aid station available with a first aider wearing PPE.
- Staff have the option to wear PPE depending on their role within school.



### **Other considerations:**

- Learners must inform staff immediately if they or a member of their household feel unwell.
- Learners can wear PPE if that is their preference.
- Parents and carers should not come onto the school site unless it is by prior arrangement.

## Parent Contract

As parents you have an important role to play in ensuring your child's successful transition back into school. By sending your child in you agree to abide by the statements below. If you do not feel able to support us in the ways outlined please do not send your child to school.

1. I understand that if anyone in my household shows signs of Covid-19 that no one from my household should come onto the school premises.
2. If my child becomes unwell during the school day I must come and collect them as soon as possible.
3. If my child is sent home with Coronavirus symptoms I will follow Government guidance on self-isolation and testing.
4. I understand that due to the bubble system, my child may not be with their normal teacher or friends.
5. I will not be able to have face to face contact with a staff member. I will give all staff on site 2m's distance if I have been invited into school.

If you have any queries or questions, please contact Ann Wilkinson-Cox, Assistant Principal for Key Stage 5 on [a.cox@bradfordacademy.co.uk](mailto:a.cox@bradfordacademy.co.uk), or by telephone on 01274-256789.

Yours sincerely,



Mrs T Hashmi  
Executive Principal

